

# Hambridge Community Primary School

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'Being The Best We Can Be'

Happiness  
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Website: [www.hambridgecommunityprimary.co.uk](http://www.hambridgecommunityprimary.co.uk)

Dear Parents and Carers,

## Reference: School Closure Contingency Planning

We are into the time of the year when the weather becomes more unsettled, and schools may require closing because of poor weather, treacherous driving conditions or heating failures. At Hambridge Community Primary School, we have carefully planned contingency plans, and we always do our best to remain open.

Closing the school is a decision that is always made as the very last resort and if we do not believe that we can keep each child, or member of the staff team safe during the school day. We are required to provide work for children to complete at home because of emergency school closure.

If we require to shut the school to children at any point work packs are available to all children to complete at home and can be found in the year group specific page on our school website.

[https://www.hambridgecommunityprimary.co.uk/curriculum-and-remote-learning-and-resources](http://www.hambridgecommunityprimary.co.uk/curriculum-and-remote-learning-and-resources)

On the morning of each day of school closure, a message from your child's class teacher to explain the work expected to be completed that day will be sent to you via ParentPay by 9:00am.

We will always communicate a decision as to whether we will have to close the school by 8am on the morning it affects. This message will be emailed and posted on our school's Facebook page and school website.

If you have any questions about this or any other aspect of your child's learning, please do not hesitate to contact me.

Yours sincerely,

Leanne Hall  
Headteacher

