

# Hambridge Community Primary School

Headteacher: Mrs Leanne Hall

Hambridge  
Langport  
Somerset  
TA10 0AZ  
Tel: 01460 281370



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E-mail: [office@hambridge.ppat365.org](mailto:office@hambridge.ppat365.org)

Website: [www.hambridgecommunityprimary.co.uk](http://www.hambridgecommunityprimary.co.uk)

Dear Parents and carers,

We are looking forward to holding our parents' evenings for the Spring term. We will be holding the meetings on either **Monday 24<sup>th</sup> March 2025** and **Tuesday 25<sup>th</sup> March 2025**.

Appointments will run between 3.40pm and 6.00pm on both evenings and will be held in the village hall after the success of the meetings last year. It is an excellent chance to find out from your child's class teacher how they have settled into the new school year. Your child's English and Maths books will also be available for you to see. We will also be displaying the RE and PSHE Floor Books.

To book an appointment, we will use the same online booking system as last time via Microsoft Bookings.

## To book an appointment

- 1) Click the following link:

<https://outlook.office365.com/owa/calendar/SpringTermParentsEvening2025@ppat365.org/bookings/s/PPNHZTpfAk-EbcDYHa4SLg2>

- 2) Select your child's teacher.
- 3) Next, select the date you wish to see your child's teacher on.
- 4) Select the time you require.

We hope this booking system is easy to use. Please let us know if you have any problems and we will be happy to help you. Please do make sure you select the right class teacher and consider spacing your times out between sibling appointments.

In the meantime, if you have any questions about any aspect of your child's education, please do not hesitate to contact me.

Yours sincerely,

Leanne Hall  
Headteacher

